



September 26, 2007

TO: 2007-2008 ENVIRONMENTAL ENHANCEMENT AND MITIGATION (EEM)
GRANT PROGRAM APPLICANTS:

Enclosed is an Environmental Enhancement and Mitigation Program application packet for the 2007-08 grant cycle that started July 1, 2007. This packet includes EEM Program Procedures and Criteria, a separate application form, and supplementary information to assist you in preparing an application for grant funding. Please be sure to read the "Supplemental Information" sheet for important information about how EEM grant applications are evaluated and why some are disqualified from consideration.

The final application submission date is Friday, November 30, 2007. Applications must be received by this date or delivered to the Resources Agency, 1416 Ninth Street, Suite 1311, Sacramento CA, 95814, no later than 4 p.m. to be considered by the Resources Agency (Agency) for recommendation to the California Transportation Commission (CTC).

All required documents must be included with the application (one original and seven copies), except for board resolutions, which are required for local and non-profit agencies. Board resolutions may be submitted separately at a later date for reason of timing. The schedules for proposed projects must provide for project start and completion within three fiscal years starting July 1, 2007. Grants generally will be limited to \$350,000 each.

The Resources Agency will transmit its recommendations to the CTC by early 2008. Applicants will be notified of the Agency's recommendations shortly thereafter.

It is anticipated that the CTC will consider recommended projects for funding at its March 2008 meeting. Applicants with projects recommended for funding must submit environmental clearance documents to the CTC by Friday, February 15, 2008. CTC will not consider project for funding if the final environmental clearance is not documented.

If you have any questions on the Procedures and Criteria, or the Program, please contact the EEM Program Coordinator, Charles Chung at (916) 654-9923 or by e-mail at charles.chung@resources.ca.gov.

Yours sincerely,

Patrick Kemp
Assistant Secretary – Administration and Finance
EEM Program Manager

1416 Ninth Street, Suite 1311, Sacramento, CA 95814 Ph. 916.653.5656 Fax 916.653.8102 <http://resources.ca.gov>

